

**Lake Shore High School  
Michigan Merit Award Community Service Documentation**

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**Step I**

Student's Name (Print) \_\_\_\_\_ Year of Graduation \_\_\_\_\_

Student's Signature \_\_\_\_\_ Parent's Signature \_\_\_\_\_

Description of Community Service

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Location of Community Service/Address

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**Step II**

Counselor / Administrator Pre-Approval Signature \_\_\_\_\_

Date of Pre-approval \_\_\_/\_\_\_/\_\_\_

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**Step III**

This section is to be completed on the day of service by Sponsoring Adult / Contact Person

I verify that the hours of service were performed voluntarily for a non-relative, without monetary compensation, and with no benefit to the student.

Hours of Service \_\_\_\_\_

Date of Service \_\_\_/\_\_\_/\_\_\_

Name of Sponsoring Adult / Contact Person (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Phone Number \_\_\_\_\_

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**Step IV**

After completing all of the above, please return form to your counselor for service credit.

Submitted to counselor on Date \_\_\_/\_\_\_/\_\_\_