

THE USE OF COMPUTERS AND THE INTERNET PERMISSION FORM

Lake Shore Public Schools is pleased to offer students the use of a computer network for Internet access. To gain access to the Internet, all students must obtain parental permission as verified by the signatures on the form below. Should a parent prefer that a student not have Internet access, use of the computers is still possible for more traditional purposes such as word processing.

What is possible?

Access to the Internet will enable students to explore thousands of libraries, databases, museums, and other repositories of information. Families should be aware that some material accessible on the Internet might contain items that are illegal, defamatory, inaccurate, and/or potentially offensive. While the purpose of school Internet resources is for constructive educational goals, students may find ways to access other materials. *We believe that student benefits from school Internet access, i.e.; information resources and opportunities for collaboration exceed the potential disadvantages.*

What is expected?

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on a school playground. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with district standards and the specific rules set forth below. **The use of the network is a privilege, not a right, and may be revoked if abused.** The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. Lake Shore Public School students are advised against accessing, keeping, or sending anything that they would not want their parents or teachers to see.

What are the rules?

Privacy -- Network storage areas may be treated like school lockers. Network administrators may review communications and files to maintain system integrity and to ensure that students are using the system responsibly.

Storage capacity -- Users are expected to remain within allocated disk space and delete unnecessary materials which take up excessive storage space.

Illegal copying -- **Students shall never download or install any commercial software, shareware, or freeware onto the Lake Shore network or computers, unless they have written permission from the Network Administrator. Students shall not copy other people's work or intrude into other people's files.**

Inappropriate materials or language -- The use of profane, abusive or impolite language shall not be allowed, nor shall materials be accessed which are not in line with the rules of appropriate school behavior. Basically, students shall not view, send, or access materials that they would not want their teachers or parents to see. Should students encounter such material by accident, they should immediately report it to their teacher.

Succinct Advice

These are guidelines to follow to prevent the loss of network privileges at Lake Shore Public Schools:

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer or the network in any way.
3. Do not interfere with the operation of the network by installing or downloading any illegal software, shareware, or freeware.
4. Do not violate copyright laws.
5. Do not view, send, or display offensive messages or pictures.
6. Do not share any passwords.
7. Do not waste limited resources such as disk space or printing capacity.
8. Do not trespass in another person's folders, work, or files.
9. Notify an adult immediately if you encounter materials that violate the Rules of Appropriate Use.
10. BE PREPARED to be held accountable for your actions and for the loss of privileges if the Rules of Appropriate Use are violated.

***** Please complete and return the next page *****

PARENT PERMISSION FORM:

As a parent or guardian of a student at _____ School, I have read the above information about the appropriate use of computers at the school and I understand this agreement will be kept on file at the school. (Questions should be directed to the principal for clarification.)

- ❖ My child may use the Internet while at school according to the rules outlined. (Circle response.) Yes / No

Student Name (print) _____

Parent Name (print) _____

Parent Signature _____

DATE: _____

PARENTS' PERMISSION FOR THE PUBLICATION OF STUDENT WORK AND/OR PICTURES:

I understand that from time-to-time the school may wish to publish examples of student projects, photographs of students (without a corresponding name,) and other work on an Internet accessible World Wide Web server.

- ❖ My child's work and/or photographs of my child (without a corresponding name) may be published on the Internet. (Circle response.) Yes / No

Parent Name (print) _____

Parent Signature _____

DATE: _____

STUDENT COMPLIANCE AGREEMENT:

As a user of the _____ School computer network, I agree to comply with the above stated rules and to use the network in an academically constructive manner.

Student Name (print) _____

Student Signature _____

DATE: _____