

## ENROLL IN 3 EASY STEPS

### **1** SUBMIT A COMPLETED ENROLLMENT FORM WITH THE FOLLOWING ITEMS:

- a. Official Birth Certificate
- b. Proof of Residency
- c. Immunization Records

### **2** COMPLETE ENROLLMENT PROCESS ONLINE

You will receive an email from Lake Shore Public Schools with instructions on how to create your personalized portal, access to online resources, establish communication links, and complete the enrollment process.

### **3** WELCOME TO LAKE SHORE!

Once online enrollment has been completed and all required forms submitted, you will be contacted by your school for course selection, back to school information and events, and next steps to starting the school year as a part of the Lake Shore Family!



Lake Shore  
Public Schools

28850 Harper Avenue • St. Clair Shores, MI 48081  
586.285.8481 ▼ [lakeshoreschools.org](http://lakeshoreschools.org)



**PLEASE PRINT STUDENT'S NAME:**

\_\_\_\_\_  
LAST FIRST MIDDLE

\_\_\_\_\_  
GRADE ETHNICITY DATE OF BIRTH

GENDER  Male  Female

**STUDENT'S ADDRESS:**

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
CITY STATE ZIP CODE

\_\_\_\_\_  
PRIMARY PHONE SECONDARY PHONE

\_\_\_\_\_  
PARENT'S NAME EMAIL

Is English the primary language in your home?  Yes  No

Has your child received any Special Ed. or Speech Services?  Yes  No

Has an Individualized Education Program (IEP) been created?  Yes  No

Previously Attended: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PARENT/LEGAL GUARDIAN DATE

Start Date \_\_\_\_\_

**OFFICE USE ONLY**

- Birth Certificate
- Immunizations or Waiver
- 3 Proofs of Residency/Aff/SOC Form
- Home Language Survey

- K – Hearing & Vision Results
- K – Teacher Survey Form
- PS: \_\_\_\_\_
- Entered in INFOSNAP

- Parent Given Parent Portal Information
- MCIR/SIRS
- Request for Records Faxed (Grades 1-5)