

PLEASE POST
ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY WITH
ST. CLAIR SHORES ADULT AND COMMUNITY EDUCATION

POSITION: Certified Teachers for Summer School to teach and facilitate students who need credit recovery. The setting will be in a computer lab utilizing the E 20/20 learning system. There are approximately 6-8 positions available contingent on enrollment. Teachers will be working with students in grades 9-12.

QUALIFICATIONS:

- Bachelor's Degree with valid Secondary Michigan Teaching Certification
- Multiple certifications desired – Highly Qualified
- Ability to work with students in a computer lab setting
- E 20/20 trained – familiar and knowledgeable with E 20/20
- Experience working with credit recovery students, preferably in the E 20/20 learning lab
- Familiar with content standards, Michigan curriculum, and benchmarks
- Ability to design additional instructional materials for students needing additional help

RESPONSIBILITIES:

- Teach and facilitate students in a computerized learning lab setting
- Work with curriculum in the E 20/20 program to best fit the learning needs of the students
- Pre and Post Test each student utilizing E 20/20 and provide all necessary documentation to Principal
- Work cooperatively with parents, staff, and administration
- Communicate progress to parents regularly
- Responsible for progress reports, testing students (pre and post), final grades/testing
- Provide supplemental materials to students who are in need of additional academic support
- Other appropriate duties as assigned

TERMS:

- \$25.00 per hour
- June 23, 2010– July 30, 2010 - 4-5 days per week, and 1 meeting prior to start of classes
- Two sessions: 8:00am-10:30am **and** 10:45am-1:15pm
- Candidates may apply for one or two sessions

APPLICATION

Please send letter of application, resume, and credentials to:

Becky Whitfield, Director

**St. Clair Shores Adult and Community Education
23055 Masonic Boulevard, St. Clair Shores, MI 48082**

EMAIL: bwhitfield@lsp.org

May also be sent interoffice mail or regular mail—Please do not fax information

Deadline: March 4, 2010 – 4:00pm

St. Clair Shores Adult and Community Education is an equal opportunity employer/program. We do not discriminate against or exclude participation by any person in programs, activities or employment on the basis of race, sex, color, national origin, creed, religion, political affiliation or disabilities. Auxiliary aids and services are available upon request to individuals with disabilities.